



## Warm Homes Sheffield - Eligibility Declaration & Verification Form

The Warm Homes Sheffield and any measures provided are all funded by the Home Upgrade Grant (HUG) scheme. To access this funding, you must verify that the relevant statements below apply to you and your household.

To qualify for the funding a household must be a domestic dwelling in England with an EPC (energy performance certificate) rating of band D, E, F or G, and meet one of the criteria below.

1. Certain Geographical Locations - Only applicable for HUG2 Applications
2. Member of the household is in receipt of a qualifying means tested benefit (you will have told us this on your application)
3. Household total gross annual income of no more than £31,000. This is before housing costs, and any benefits you receive are included in this income figure.
4. Household income of no more than £20,000 after housing costs and council tax are deducted (i.e., gross income less rent or mortgage payments and council tax).

### Section 1. Certain Geographical Locations

We are happy to tell you that under the terms of this programme you may be eligible. To confirm your eligibility, we need you to provide us with evidence that you live at the property that you have applied for energy efficiency measures. Acceptable documents are detailed below: You will also need to sign section 2.

Utility bill e.g. gas, electricity, landline telephone (mobile phone bill not allowed)
Documents should show date within the last 3 months
OR Prepayment meter customers – a certificate confirming arrangement to pay/annual statement from the supplier
OR Local authority/council tax bill valid for the current year
<b>All documents must show the name of the occupier and address of the application</b>

### Section 2. To be completed by the Applicant

**Please read the following statement with regards the funding available and complete and sign to confirm that you understand and agree to the details contained within the statement.**

The installation of the measure(s) funded through the Warm Homes Sheffield programme constitutes a grant from public funds. Funding from another public fund may not be claimed to fund this installation. You can claim the Domestic Renewable Heat Incentive (RHI) in the case of a renewable heat installation; however, you must notify Ofgem that the installation was funded through HUG when you apply for accreditation to the Domestic RHI. This funding would then be deducted from RHI payments as per the RHI rules on grant funding.

<b>Name</b> (please print)			
<b>Address</b>			
<b>Postcode</b>			
<b>Tenure</b>	Owner Occupier (tick)	<input type="checkbox"/>	Private Tenant (tick)
<b>Signed</b>			
<b>Date</b>			

Please complete the details above and return these to the Warm Homes Sheffield Programme using the pre-paid return envelope provided or via email [info@warmhomessheffield.org.uk](mailto:info@warmhomessheffield.org.uk).

By signing this form, you are also accepting the Terms & Conditions which can be found below.

### Terms and Conditions

The grant funding is from the Department for Energy & Net Zero (DESNZ) (central government) and the Warmer Homes Fund and administered by Warmer Homes

1. The grant is available to homeowners with a limited amount of funding available for private tenants and private landlords. Private renters will need their landlord's permission to join the scheme. It is **NOT** available for the improvement of social housing or non-domestic properties. If the applicant confirms that they own the property and this is later found not to be the case, AgilityEco reserves the right to reclaim any grant paid from the applicant.
2. If there is a change in the occupant's circumstances during the application process that affects their eligibility for the scheme the homeowner or applicant for the grant should contact AgilityEco immediately so that the funding can be re-assessed.
3. The grant funding is available only for the installation of particular energy efficiency measures identified following a survey of the property by an onboarded installer and a review of the EPC.
4. At all times AgilityEco reserves the right to use its absolute discretion to agree or decline any potential measures.
5. AgilityEco will agree the measures to be installed with the applicant and reserves the right to inspect the property before and after the measures have been installed.
6. The grant funding is limited and subject to change.
7. The cost of any future maintenance required (if any) is the responsibility of the applicant.
8. At all times the installation contract is an agreement between the installer and the applicant. The applicant must be happy that the installer can provide the service required before entering into a contract. Neither AgilityEco nor any Local Authority partner can accept responsibility for any issues with the installation, be that defects in workmanship, queries about the contract or other.
9. If any of the Terms or Conditions set out in this document are breached by the homeowner or occupier of the property, then AgilityEco reserves the right to reclaim any grant payments made or to deny final payment of the grant. The installer will then be entitled to seek payment of invoices from the homeowner.
10. Further details can be obtained by contacting AgilityEco's Warm Homes Sheffield team via phone on 0800 107 8882, via email on [info@warmhomessheffield.org.uk](mailto:info@warmhomessheffield.org.uk) or via post at 'FAO: Warm Homes Sheffield Fund, Suite 5, Mid-day Court, 20-24 Brighton Rd, Sutton SM2 5BN'